

**COUNCIL CONFERENCE CALL MINUTES
AMERICAN LEATHER CHEMISTS ASSOCIATION
FALL COUNCIL MEETING**

October 24, 2022

PRESENT

Officers:	Joe Hoefler, John Rodden
Council Members:	Marcelo Frago De Sousa, Roger Pinto, Myron Hooks
Executive Secretary:	Kristina Hall
2024 Convention Chair:	Donis Bosworth, Debra Crivaro

1. **WELCOME.** The meeting was called to order. It was determined that a quorum was present.
2. **MINUTES.** All previous minutes have been approved by Council.
3. **2024 UPDATE OF ANNUAL CONVENTION.** Donis Bosworth gave updates on Sponsorship campaign, and Debra Crivaro gave updates on planning of the convention.

Contract Provisions

The 2024 site will be Hershey Lodge, Hershey PA May 21 – 24, 2024. A deposit of \$5,000 is on file Hershey Lodge, with additional payments of \$5,000 being due 10/26/2023, \$5,000 being due on 01/25/24, and final payment of \$7,000 due on 04/22/2024. Deposits will cover the majority of the costs prior to the event.

The rates will be as follows:

Single	\$399.60 per night, inclusive
Double	Debra will request this rate

Rates quoted are per night and include lodging, breakfast, lunch, dinner, all taxes and amenity fee. The package begins with breakfast on May 22, 2024, and ending with dinner on Thursday May 23, 2024. Deadline for reservations is Friday April 19, 2024.

The rates for pre/post arrival are as follows:

Single/Double	\$179.00 per room plus taxes and resort fee
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Rates for early arrival include accommodation only.

Schedule

The tentative schedule will follow the same schedule as the 2023 convention.

Entertainment

Ms. Crivaro is still looking at entertainment options for Wednesday evening. She will report to the executive secretary when plans have been finalized. Suggested activities are, karaoke, ALCA talent show, or hypnotist.

Sponsorship Campaign

Ms. Bosworth requested that she be able to start the sponsorship campaign by the end of October 2023. She hopes that by approaching the sponsors prior to the end of the year they will be able to include sponsorship into their 2024 budget or have excess funds from 2023. Sponsorship levels will follow the same guidelines as 2023.

Ms. Bosworth will confer with Vice Chair Amie Kranz to get the sponsorship campaign underway. Ms. Bosworth anticipates sponsorship for much of the cost of the convention.

Sports and Social Coordinator

Mrs. Hall reported there was no need for a Social Coordinator for 2024, but a Sports Coordinator for the golf tournament will be obtained. Discussion followed about the start times for the golf tournament, Debra reported that she was able to speak directly to the Club House and they can give a start time of 11:30 a.m. and a box lunch will be provided.

Proposed Budget

A proposed budget for the 2023 convention was reviewed during the call. Motion was made to approve budget and seconded and approved. Ms. Donis anticipates coming in under budget but using sponsorship to finance the convention.

AV Person

Ms. Crivaro will find an AV Coordinator for 2024.

Technical Program – John Rodden, Chair

Mr. Rodden reports that he has been in contact with several potential presenters. Mr. Rodden discussed the participation of LHCA again in 2024 and will discuss potential presenters with Steve Sothman. There was discussion regarding making the presentations available to attendees following the convention. Mr. Hoefler reported that attendees from the 2023 convention have requested presentations. For 2024 efforts will be made to make presentations available following the convention.

Wilson Lecture – Jeff Miller, Chair

Panos Mytaros, from ECCO Leather has accepted the nomination. No further information is available at this time.

Alsop Award – Joseph Hoefler, Chair

It was decided that since the approved recipient of the ALSOP Award for 2023 was unable to attend the convention, they would be asked to attend the 2024 convention to receive the award.

O’Flaherty Service Award – Sarah Drayna, Chair

A follow up with Sarah Drayna via email following the meeting confirmed that nominee Andreas Rhein was submitted and approved as recipient at the 2024 convention.

2025 Convention Site

This item was tabled until further discussion with LHCA, on the dynamics of a joint convention are discussed.

4. FINANCIAL REPORTS – Kristina Hall**Year to Date Financial Reports**

Council reviewed the Profit and Loss Statement and Balance Sheet through October 23, 2023. It was noted that financials and bank accounts have been moved from Wells Fargo Bank to PNC Bank. Due to changes in the investment accounts the balance on the report was not accurate. Further discussion is needed with Mr. Lehman on posting these changes.

The Membership Breakdown as well as a dues and subscriptions breakdown for 2024 was emailed to Council prior to the meeting and reflected the following:

118 Active, 45 Active Life, 4 Active Life Mutual, 22 Active Life Retired, 15 Active Mutual, 39 Active Retired, 2 Students, and 27 SLTC along with 3 SLTC Students, for a total of 275 members. Out of the above membership that is anticipated for 2024, dues will be collected from 132 paying members, excluding the dues that will be collected from the SLTC members. The list of canceled memberships was reviewed. There are 45 subscriptions that have been invoiced for renewal for 2024.

Ms. Hall also noted that 1 advertisers have committed for 2024. The other five 2023 advertisers are still awaiting approval from their company.

Motion was made, seconded and passed to accept the Financial Reports as submitted.

A rough draft of the 2024 Association Budget was sent to the Council prior to the meeting. Motion was not made for approval will table until January meeting.

5. EDITOR’S WRITTEN REPORT – Steve Lange

The Editor submitted the following report which was emailed to Council.

Editors Report: October 22, 2023

On track to publish 46 papers for 2023.

2022 Convention & 2023 Convention information were both published in 2023.

The flow of papers has slowed. We normally have about 5 months of papers in the pipeline. We are down to about 2.5 to 3 months in advance. I only have four papers with reviewers and one paper pending final revision. Below is a summary of submissions over the past few years:

	2020	2021	2022	2023
January	6	5	5	2
February	5	5	8	9
March	3	3	5	8
April	3	4	3	6
May	5	4	2	3
June	5	4	5	6
July	7	6	7	3
August	4	11	5	4
September	4	4	5	2
October	4	9	3	2
November	3	8	2	
December	9	8	3	
	58	71	53	45

I can reduce the number of papers per issue (which will reduce our costs) if the shortage continues.

Still working with UC Press to get old issues published online.

Submitted by:
 Steve Lange
 JALCA Editor

6. WAYS AND MEANS COMMITTEE REPORT – Leroy Lehman

Mr. Lehman was not present at the meeting, so no report was given. Ms. Hall did report that per the September statement the Home Depot stock has been sold and J.P. Morgan has been purchased.

7. TECHNICAL COMMITTEE REPORT

Ms. Hall reported that the Correspondence Course has one student who has completed the course and is awaiting grading and there is one new student, who joined ALCA in 2023.

8. NOMINATING COMMITTEE REPORT – John Rodden Chair

No names were submitted at this meeting. Mr. Rodden stated that he had 2 candidates for council in mind and will discuss further with Mr. Hoefler for additional candidates and a candidate for the Vice President position becoming vacant.

9. OLD BUSINESS

This item was tabled until January.

10. NEW BUSINESS

Ms. Hall reported on her attendance at the LHCA meeting. The LHCA meeting attendance does offer the potential of approximately 25 participants to convention that are not members of ALCA. Inquiries were made by attendees into the correspondence course that the ALCA offers. Contact information on possible sponsors from LHCA will be forwarded to Ms. Bosworth. Discussion for reimbursement of expenses is to be shared with LRL. Further discussion will be had amongst Mr. Hoefler, Mr. Rodden, and Mr. Lange of LRL.

11. LOCATION AND DATE OF NEXT COUNCIL MEETING

Next Council conference call will be in January. A date will be circulated closer to that date.

There being no further business before Council, the meeting was adjourned.

Respectfully submitted,

Kristina Hall, Executive Secretary